

**38TH SESSION OF
THE CODEX COMMITTEE ON
METHODS OF ANALYSIS AND
SAMPLING (CCMAS)**

8TH - 12TH MAY 2017

BUDAPEST, HUNGARY

***PRACTICAL INFORMATION AND
GUIDELINES FOR PARTICIPANTS***

1. VENUE OF THE SESSION

VENUE: DANUBIUS HOTEL HELIA

H-1133 KÁRPÁT U. 62-64., BUDAPEST, HUNGARY

CONFERENCE ROOM: HELIA (FLOOR „C”)

(Also the venue of the physical working group meetings)



2. HOST INSTITUTION - SECRETARIAT

National Food Chain Safety Office

Address: H-1024 Budapest, Keleti K. u. 24.

Phone: +36 1 368 8815

E-mail: hu-codexcp@nebih.gov.hu

Web: <http://portal.nebih.gov.hu/>

Codex related information may be accessed at:

<http://www.codexalimentarius.org/meetings-reports/en/>

<http://portal.nebih.gov.hu/ccmas>

<http://elelmiszerlanc.kormany.hu/codex>

3. REGISTRATION

- **Advance registration**

The participants of the meeting should provide the information (names, official titles and addresses) through the online registration system by accessing the following link:

<http://www.codexalimentarius.org/registration/en>.

Login and password for the online registration have been provided to all Codex Members and Observers. If the login and password have not been received, please contact codex@fao.org.

In case of technical difficulty the registration may also be sent to the Hungarian Codex Contact Point directly (hu-codexcp@nebih.gov.hu).

3. REGISTRATION

- **Registration at the meeting and working group sessions**

Registration facilities will be located at the conference room and will be opened on **Monday, May 8 at 9:00**.

Registration is also available at the day of the *Physical working group on review and update of CODEX STAN 234-1999* that will be held on **Sunday, May 7 at 9:00** and the *Endorsement of methods of analysis and sampling* on **Sunday, May 7 at 14:00**.

Participants will receive their identification badges and all necessary organizational information at the time of registration. It will be required to carry your identification badge visible during the whole meeting.

Delegates are advised to bring computers and, if they prefer to use, hard copies of the working documents, as due to protection of the environment, previously published documents will not be printed at the venue.

4. TRANSLATION AND INTERPRETATION SERVICES

The 38th CCMAS meeting will be conducted in **English, French** and **Spanish**.

Simultaneous interpretation will be provided in these languages during the session.

Please be informed that on Sunday during the working group sessions interpretation will not be provided. The language of the working group meetings will be conducted in English.

5. ACCOMMODATION

The organizers do not provide accommodation for participants.

Participants should make their own arrangements, special Conference rate is available at the venue of the conference:

Danubius Hotel Helia

Address: H-1133, Kárpát utca 62-64., Budapest, Hungary

Phone: +36-1-889-5800

Website: <http://www.danubiushotels.com/helia>

GPS Coordinates: [N 47°31'32" E 19°3'21,,](#)

Online registration for accomodation is available:



HOTEL LINK

5. ACCOMMODATION

The venue is a conference hotel with spa and wellness complex on the bank of the Danube, opposite to Margaret Island.

- 26 km from Liszt Ferenc International Airport, BUD
- 2 km from Western Railway Station (Nyugati Pályaudvar)
- 9 km from Eastern Railway Station (Keleti Pályaudvar)
- 3 km from the city centre

Special Conference rate is available until 7 April 2017:

Single room:	EUR 90, - /night
Double room:	EUR 100, - /night
Danube view:	+EUR 15, - /room/night

Prices include buffet breakfast, free WiFi in the entire hotel, taxes (VAT 18%, local tax 4%), the use of the spa facilities (indoor pools, thermal bath, jacuzzi, sauna, steam room) and Danubius Premier Fitness.

6. TRANSPORT FROM THE AIRPORT TO THE CITY

The Budapest Liszt Ferenc Airport (Terminal 2A and 2B) is located approximately 16 kilometers southeast of the city centre. All terminals are accessible by public transport, private car, shuttle bus as well as by taxi. For further information visit: www.bud.hu/english

a. Shuttle bus

The transfer operates as a shared ride service, which means that passengers who are bound to the same direction, or are coming from the same direction to the Airport are escorted in the same vehicle. Reservations can be made in person at the AirportShuttle-Minibusz Desks or 24 hours before your flight departure via the internet online reservation system or by calling the Call Center at (+36 1 296 8555). For further information visit: www.airportshuttle.hu/en

6. TRANSPORT FROM THE AIRPORT TO THE CITY

b. Taxi

Recommendation: „Főtaxi” carries passengers at fixed fares from the Airport to any point of Budapest. International bank cards, credit cards are accepted for payment. For further information visit:

<http://www.fotaxi.hu/taxi-budapest-eng.php?oldal=english-taxi-budapest>

Important: From 1 September 2013 a new Taxi Decree was introduced in Hungary regulating the price of the taxis at a fixed tariff of 280 HUF/Km (0.95 EUR/Km) in addition to the one-off basic fee of 450 HUF (1.50 EUR) and waiting fee.*

6. TRANSPORT FROM THE AIRPORT TO THE CITY

c. Public Transport

The Airport is relatively well accessible by public transportation. Passengers are taken by a direct bus service (number 200E) from Terminal 2, to ‘Kőbánya-Kispest’ metro terminal. The service is relatively frequent and it operates from early morning (from 4.30 a.m.) to late at night (until 11:30 p.m.) (even after midnight) providing a link between ‘Kőbánya-Kispest’ and the Airport. (Further information: <http://www.bkk.hu/apps/docs/terkep/repter.pdf>)

From ‘Kőbánya-Kispest’ take M3 (metro line number 3) with direction ‘Újpest-Központ’, which will take you to ‘Dózsa György út’ metro station. Get off and walk ahead on ‘Dráva utca’. The Hotel will be at the 4th corner on the left.

6. TRANSPORT FROM THE AIRPORT TO THE CITY

Tickets for public transportation are available at the airport from BKK at its customer service points, from the post office, the newsagents (Relay) and from ticket machines at the bus stop. It is also possible to purchase a ticket from the bus driver for an increased price.

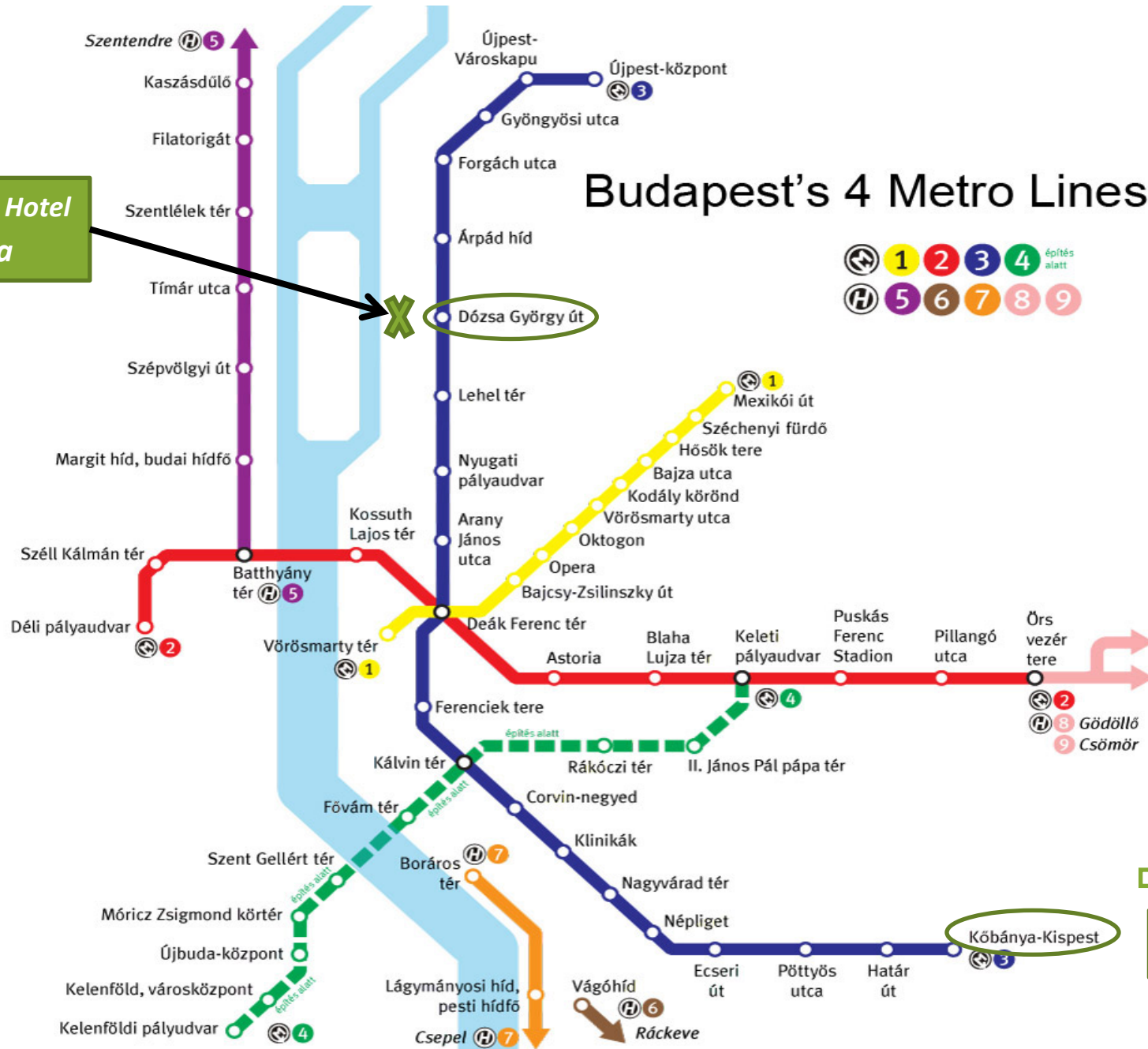
The post office is located on the mezzanine level of Terminal 2A, where 24 and 72-hour, weekly and monthly travel passes for Budapest public transport are also available.

Newsagents only sell single tickets, 10-piece ticket booklets and short section tickets.

At the Tourist Information – Budapest Info Point counters located on the arrivals levels of Terminals 2A and 2B, 24, 48 and 72-hour Budapest Cards are also available, which, in addition to numerous discounts, offer unlimited use of public transportation during the period of validity. For more information, please visit <http://budapest-card.com/en/>.

Budapest's 4 Metro Lines

**Danubius Hotel
Helia**



AIRPORT

7. MEALS

Coffee and tea will be provided during the meeting.

A reception for registered participants and accompanying persons will be held at Danubius Hotel Helia (**Jupiter Restaurant**) on **Monday 8th May 2017** at **7.00 p.m.**

8. INSURANCE

The organizers are not responsible for accidents, losses and/or damages that may occur. Delegates are advised to obtain their own travel, medical, personal, accident and luggage insurance prior to departure.

9. VISA REQUIREMENTS

Hungary is part of the group of Schengen Countries. Valid visa to any of those countries is automatically accepted in Hungary as well.

Participants who travel first time to Hungary and must have entry visa are advised to contact the Hungarian Embassy in their home country and enquire about the conditions and time required for obtaining visa, or download relevant information from: <http://konzuliszolgalat.kormany.hu/how-to-apply-for-visa>.

Those participants who would need endorsement letter from the organizers for the Hungarian Ministry of Foreign Affairs should provide the necessary information (name, affiliation, passport number) to the technical Secretariat of the CCMAS. Please, consider that for VISA request only an original, signed and stamped endorsement letter can be accepted, therefore it can last for some days to e-mail the letters. VISA process is suggested to start at least 6 weeks before the target date of entry to Hungary.

10. USEFUL INFORMATION

Important phone numbers

Country code for Hungary: +36

European Emergency number: 112

You can find more information about Hungary: http://gotohungary.com/en_GB/

Public transport (BKK): <http://www.bkk.hu/en/maps/> and timetables:

<http://www.bkk.hu/en/timetables/>

Should you have any further question, please do not hesitate to contact the
Hungarian Codex Contact Point.

*Prepared by
The Hungarian Codex Secretariat*