



**35th SESSION OF
THE CODEX COMMITTEE ON METHODS OF ANALYSIS
AND SAMPLING (CCMAS)
3rd – 7th March 2014, Budapest, Hungary
*Practical Information and Guidelines for Participants***

1. VENUE OF THE SESSION

Venue: The Aquincum Hotel Budapest (former Ramada Plaza Hotel)
H-1036 Budapest, Árpád Fejedelem útja 94.

Conference room: Hadrianus A+B

2. HOST INSTITUTION - SECRETARIAT

National Food Chain Safety Office

Directorate for Food Safety Risk Assessment

Address: H-1143 Budapest, Tábornok u. 2. B.

Postal address: H-1581 Budapest 146, Pf. 56

Phone: +36-1/368-8815

Fax: +36-1/387-9400

E-mail: eki@nebih.gov.hu

Web: www.nebih.gov.hu

The Hungarian Codex Contact Point – Ms. Andrea Zentai and Ms. Veronika Gál

E-mail: hu-codexcp@nebih.gov.hu

Codex related information may be accessed at:

<http://www.codexalimentarius.org/meetings-reports/en/>

https://www.nebih.gov.hu/en/news/35th_session_of_ccmas

(http://www.nebih.gov.hu/szakteruletek/szakteruletek/eki/szakmai_sarok/ccmas_2014

<http://elelmiszerlanc.kormany.hu/codex>)

3. REGISTRATION

• **Advance registration**

The participants of the meeting should provide the information (names, official titles and addresses) through the online registration system by accessing the following link:

<http://www.codexmeetingmanager.com>. Login and password for the online registration have been provided to all Codex Members and Observers. If the login and password have not been received, please contact info@codexmeetingmanager.com.

In case of technical difficulty the registration may also be sent to the Hungarian Codex Contact Point directly.

- **Registration at the meeting**

Registration facilities will be located at the conference room and will be opened on Monday March 3 at 9:00 a.m. Participants will receive their identification badges and all necessary organizational information at the time of registration. It will be required to carry your identification badge visible during the whole meeting.

4. TRANSLATION AND INTERPRETATION SERVICES

The 35th CCMAS meeting will be conducted in English, French and Spanish. Simultaneous interpretation will be provided in these languages.

5. JOINT IAM/MONIQA "SAMPLING" TRAINING WORKSHOP

We inform you that a *Joint IAM/MoniQA "Sampling" Training Workshop* will be organized on 2 March 2014.

The workshop will provide essential information and background for the understanding of the principles explained in the document prepared by the CCMAS WG on *Principles for the Use of Sampling and Testing in International Food Trade - Explanatory Notes*.

Registration is free for CCMAS delegates. However, it is advised to register as early as possible because space is available only for a limited number of participants.

Link to the online registration:

www.monika.org/events/workshop_budapest_march_2014/register

You will find further information (including the programme) on the following website:

www.monika.org/news/workshop_budapest_march_2014

6. ACCOMMODATION

The organizers do not provide the accommodation for participants. Participants should make their own arrangements, special Conference rate is available.

The Aquincum Hotel Budapest (former Ramada Plaza Hotel)

Address: H-1036, Budapest, Árpád Fejedelem útja 94.

Phone: +36-1/436- 4100

Fax: +36-1/436-4119

E-mail: info@aquincumhotel.com

Website: www.aquincumhotel.com

Map: <http://goo.gl/maps/bKUBW>

Superior Single room: EUR 85.- / night

Superior Double room: EUR 95.- / night

Danube view room supplement: +EUR 15.- / room / night

Executive room supplement: +EUR 30.- / room / night

Suite single room: EUR 200.- / room / night

Suite double room: EUR 220.- / room / night

The above rates include full international buffet breakfast, 18% VAT and 4% city tax.

Rates deadline 20 February 2014.

The hotel is located on the Buda side of the Danube bank, right at the Árpád Bridge, opposite to the beautiful Margaret Island. The downtown and the Castle Hill are within easy reach.

7. TRANSPORT from the Airport to the City Centre

The Budapest Liszt Ferenc Airport (Terminal 2A and 2B) is located approximately 16 kilometers southeast of the city centre. All terminals are accessible by public transport, private car, shuttle bus as well as by taxi. For further information visit: www.bud.hu/english

a. Shuttle bus

A reliable and reasonable transfer option for travelling between the Airport and any point of Budapest is the AirportShuttle-Minibusz. The transfer operates as a shared ride service, which means that passengers who are bound to the same direction, or are coming from the same direction to the Airport are escorted in the same vehicle. Reservations can be made in person at the AirportShuttle-Minibusz Desks or 24 hours before your flight departure via the internet online reservation system or by calling the Call Center at (+36-1) 296-8555. If you travel to Aquincum Hotel, the price of a one-way ticket will cost you 3200 HUF, while the cost of a return ticket is 5500 HUF. *(These prices only valid for one passenger. Prices are different in case of more passengers.)* For further information visit: www.airportshuttle.hu/en

b. Taxi

Főtaxi carries passengers at fixed fares from the Airport to any point of Budapest. International bank cards, credit cards are accepted for payment. For further information visit: <http://www.fotaxi.hu/taxi-budapest-eng.php?oldal=english-taxi-budapest>

Important: *From 1 September 2013 a new Taxi Decree was introduced in Hungary regulating the price* of the taxis at a fixed tariff of 280 HUF/Km (0.95 EUR/Km) in addition to the one-off basic fee of 450 HUF (1.50 EUR) and waiting fee. A ride to the city center should typically cost around 6500 HUF (22 EUR) depending on traffic conditions. (*Prices include VAT. Prices indicated in EUR are subject to the actual HUF/EUR exchange rate.)*

Please be aware of exposing yourself at risk by using non-regulated taxi service providers soliciting at the terminal buildings.

c. Public Transport

The Airport is relatively well accessible by public transportation. Passengers are taken by a direct bus service (number: 200E) from Terminal 2, to 'Köbánya-Kispest' metro terminal. The service is relatively frequent and it operates from early morning to late at night (even after midnight) providing a link between 'Köbánya-Kispest' and the Airport. From 'Köbánya-Kispest' take M3 (metro line number 3, the blue line) with direction 'Újpest-Központ', which will take you to 'Árpád híd', change to replacement bus number 1V to 'Bécsi út' or bus number 101V to 'Óbuda, Bogdáni út', get off the second stop called 'Szentlélek tér'.

Tickets for public transportation priced 350 HUF are available at the airport from BKK at its customer service points, from the post office, the newsagents (Relay) and from ticket machines at the bus stop. It is also possible to purchase a ticket from the bus driver for 450 HUF.

The post office is located on the mezzanine level of Terminal 2A, where 24 and 72-hour, weekly and monthly travel passes for Budapest public transport are also available.

Newsagents only sell single tickets, 10-piece ticket booklets and short section tickets.

At the Tourist Information – Budapest Info Point counters located on the arrivals levels of Terminals 2A and 2B, 24, 48 and 72-hour Budapest Cards are also available, which, in addition to numerous discounts, offer unlimited use of public transportation during the period of validity. For more information, please visit <http://budapest-card.com/en/>

Budapest metro map



d. Directly coordinate with the Hotel

See the booking form of the Aquincum Hotel Budapest.

8. MEALS

Coffee and tea will be provided during the meeting.

A **reception** for registered participants and accompanying persons will be held at Aquincum Hotel Budapest (Restaurant) on Monday 3rd March 2014 at 7.00 p.m.

9. INSURANCE

The organizers are not responsible for accidents, losses and/or damages that may occur. Delegates are advised to obtain their own travel, medical, personal, accident and luggage insurance prior to departure.

10. VISA Requirements

Hungary is part of the group of Schengen Countries. Valid visa to any of those countries is automatically accepted in Hungary as well.

Please take note that NO visa can be given at the airport upon arrival!

Participants who travel first time to Hungary and must have entry visa are advised to contact the Hungarian Embassy in their home country and enquire about the conditions and time required for obtaining visa, or download relevant information from:

<http://konzulizsolgalat.kormany.hu/how-to-apply-for-visa> or

<http://www.kormany.hu/hu/kulugyminiszterium/kovetsegek-konzulatusok> - scrolling down in the middle you could select the countries for all contacts.

Those participants who would need **endorsement letter** from the organizers for the Hungarian Ministry of Foreign Affairs should provide the necessary information (name, affiliation, passport number) to the technical Secretariat of the CCMAS. Please, consider that for VISA request only an original, signed and stamped endorsement letter can be accepted, therefore it can last for some days to mail the letters. VISA process is suggested to **start 6 weeks before the target date of entry to Hungary**.

11. USEFUL INFORMATION

- Important phone numbers
 - Country code for Hungary: +36
 - European Emergency number: 112
- You can find more information about
 - Hungary on http://gotohungary.com/en_GB/
 - the public transport (BKK): <http://www.bkk.hu/en/maps/> and the timetables: <http://www.bkk.hu/en/timetables/>

Should you have any further question, please do not hesitate to contact the Hungarian Codex Contact Point.

Have a safe journey and see you in Budapest.

Prepared by the
Hungarian Codex Secretariat

